

Gerald Millet

From: Lisa Salvucci <lsalvucci@dmgroupk12.com>
Sent: Friday, March 12, 2021 5:31 PM
To: Em Cooper
Cc: Mark Wiernusz; David James; Wai-Yan Sun
Subject: DMGroup Approved Contract- 2000555921
Attachments: John J-H Kim.pdf; Joe Costello.pdf; DMGroup Declaration of Contract Obligation.pdf; DMGroup Signature Authorization Form.pdf; DMGroup Disclosure of Ownership.pdf

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Hello Em,

My name is Lisa Salvucci and I'm supporting Mark Wiernusz and team in completing the required forms for DMGroup/LDOE Contract #2000555921.

I've attached a few documents to this email.

1. Resume/Vita for John J-H Kim and Joe Costello
2. Declaration of contract obligation
3. Signature authorization
4. Disclosure of ownership

If needed, our Louisiana vendor number is 0310221586 and our Louisiana Tax ID# is [REDACTED].

We are also working on registering with sam.gov. Due to a change in our company name, we need to go through a couple of additional steps in order for sam.gov to update our entity registration. This should be completed early next week.

Please let me know if you have any questions or require additional paperwork.

Thank you!
Lisa

--

Lisa Salvucci

Senior Executive Support & Operations Manager
P 617-938-3359
C 617-840-3209
lsalvucci@dmgroupk12.com
www.dmgroupk12.com



**District
Management
Group**

Helping Schools and
Students Thrive

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Gerald Millet

From: Em Cooper
Sent: Thursday, March 4, 2021 11:50 AM
To: 'Mark Wiernusz'
Cc: Nathan Levenson; David James
Subject: RE: Contract
Attachments: Professional_Services_Billing_Form - Revised 1.5.2021.doc;
APPROVED_CONTRACT_PACKET_FOR_DMG_3.4.21 signed.pdf

Attached is a copy of your approved contract and the Purchase Order that verifies the contract has been executed between you and the State. The original signed contract document is on file at the Department of Education.

As work is satisfactorily completed, you should complete the attached professional services billing form according to the schedule outlined in your contract. Please plan to submit your billing invoice and professional billing form 14 days prior to the payment date. This will help to ensure that your invoice is received and processed in a timely manner.

If this is your first time completing a Professional Services Billing Form, please review the attached [How-to guide](#) to assist you. In the future, you will use the same billing form to submit for payment. If you have any additional questions, please feel free to contact me for assistance.

Once you have submitted your Billing form, you can determine if [payment has been processed](#).

You will also need to create an account at [sam.gov](#). Let me know when this has been completed.

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
[Louisiana Believes](#)

From: Mark Wiernusz <mwiernusz@dmgroupk12.com>
Sent: Wednesday, March 3, 2021 10:02 AM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Nathan Levenson <nlevenson@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: Contract

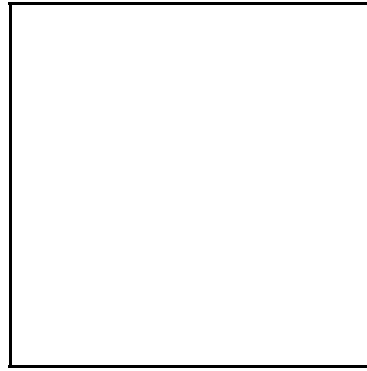
EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Sorry for the delay!

With witness signatures

Mark Wiernusz

Managing Director
pronouns: he/him/his
P 617-453-3006
mwiernusz@dmgroupk12.com
www.dmgroupk12.com



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On Tue, Mar 2, 2021 at 5:56 PM Em Cooper <Em.Cooper@la.gov> wrote:

Will you add witness signatures?

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Mark Wiernusz <mwiernusz@dmgroupk12.com>

Sent: Tuesday, March 2, 2021 3:43 PM

To: Em Cooper <Em.Cooper@la.gov>

Cc: Nathan Levenson <nlevenson@dmgroupk12.com>; David James <djames@dmgroupk12.com>

Subject: Re: Contract

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

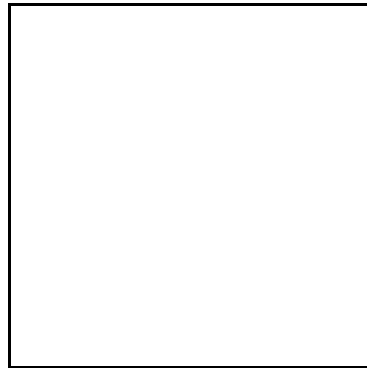
Hi Em,

Please find attached the signed contract. Do let us know if there's anything further you need from our end in order to process.

Thanks and looking forward to continuing the partnership!

Mark Wiernusz

Managing Director
pronouns: he/him/his
P 617-453-3006
mwiernusz@dmgroupk12.com
www.dmgroupk12.com



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On Tue, Mar 2, 2021 at 3:34 PM Em Cooper <Em.Cooper@la.gov> wrote:

Here is the contract with your revisions. Once you all sign and send to me, I will get signatures on my end. For your last question, yes, we may pay for up to 10 districts ourselves, but all school systems will be able to pay you all directly. Thanks!

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Tuesday, March 2, 2021 11:17 AM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: Contract

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Em, we are very excited to receive this contract. Overall it looks great but have a few questions/comments.

1. Part C deliverables could be a bit clearer. I suggest the following wording. 3 statewide training sessions in 3 regions with kick off meetings plus 3 job alike sessions

2. To clarify the billing schedule "

DMG will bill each quarter for work completed to date, including partially completed deliverables. DMG will provide back up documentation of work completed.

3. Just want to clarify. Does the language Payment of up to an additional \$25,000 (\$2,500 x 10 districts) for school system registration for trainings mean that LDOE might pay for up to 10 districts to attend the more in depth sessions? I assume we will still open it up to others to pay directly. Is this correct?

I have enclosed a marked up version of the contract.

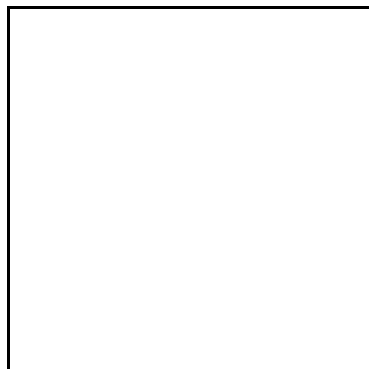
Is the protocol that we sign first?

Thanks and we look forward to the partnership.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupK12.com
www.dmgroupk12.com



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On Tue, Mar 2, 2021 at 11:45 AM Em Cooper <Em.Cooper@la.gov> wrote:

Hi, all! See attached contract. Let me know if you have any questions.

Em LeBlanc Cooper

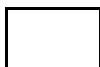
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Gerald Millet

From: Mark Wiernusz <mwiernusz@dmgroupk12.com>
Sent: Tuesday, March 2, 2021 3:43 PM
To: Em Cooper
Cc: Nathan Levenson; David James
Subject: Re: Contract
Attachments: DMGroup_Contract for Staffing and Scheduling_v2021-03-02_Signed.pdf

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Hi Em,

Please find attached the signed contract. Do let us know if there's anything further you need from our end in order to process.

Thanks and looking forward to continuing the partnership!

Mark Wiernusz

Managing Director
pronouns: he/him/his
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From: Nathan Levenson <nlevenson@dmgroupk12.com>

Sent: Tuesday, March 2, 2021 11:17 AM

To: Em Cooper <Em.Cooper@la.gov>

Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>

Subject: Re: Contract

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1. Part C deliverables could be a bit clearer. I suggest the following wording. 3 statewide training sessions in 3 regions with kick off meetings **plus 3 job alike sessions**

2. To clarify the billing schedule "

*DMG will bill each quarter for work completed to date, **including partially completed deliverables. DMG will provide back up documentation of work completed.***

3. Just want to clarify. Does the language **Payment of up to an additional \$25,000 (\$2,500 x 10 districts) for school system registration for trainings** mean that LDOE might pay for up to 10 districts to attend the more in depth sessions? I assume we will still open it up to others to pay directly. Is this correct?

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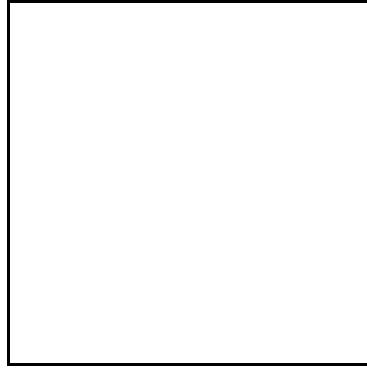
Is the protocol that we sign first?

Thanks and we look forward to the partnership.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupK12.com
www.dmgroupk12.com



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Hi, all! See attached contract. Let me know if you have any questions.

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

Gerald Millet

From: Em Cooper
Sent: Tuesday, March 2, 2021 2:34 PM
To: 'Nathan Levenson'
Cc: Mark Wiernusz; David James
Subject: RE: Contract
Attachments: DMG Contract for Staffing and Scheduling v2.docx

Here is the contract with your revisions. Once you all sign and send to me, I will get signatures on my end. For your last question, yes, we may pay for up to 10 districts ourselves, but all school systems will be able to pay you all directly. Thanks!

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Tuesday, March 2, 2021 11:17 AM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: Contract

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I have enclosed a marked up version of the contract.
Is the protocol that we sign first?

Thanks and we look forward to the partnership.

Nate

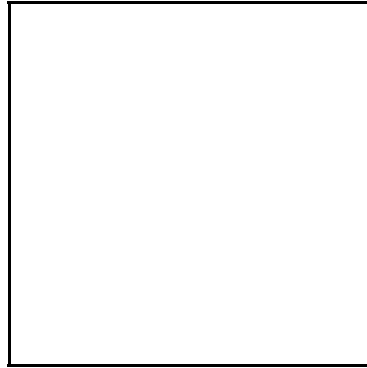
Nathan Levenson

Managing Director

P 617-453-2580

nlevenson@dmgroupK12.com

www.dmgroupk12.com



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On Tue, Mar 2, 2021 at 11:45 AM Em Cooper <Em.Cooper@la.gov> wrote:

Hi, all! See attached contract. Let me know if you have any questions.

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

Gerald Millet

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Tuesday, March 2, 2021 11:17 AM
To: Em Cooper
Cc: Mark Wiernusz; David James
Subject: Re: Contract
Attachments: DMG Contract for Staffing and Scheduling nlcomments.docx

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Nate

Nathan Levenson

Managing Director
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On Tue, Mar 2, 2021 at 11:45 AM Em Cooper <Em.Cooper@la.gov> wrote:

Hi, all! See attached contract. Let me know if you have any questions.

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

Gerald Millet

From: Em Cooper
Sent: Tuesday, March 2, 2021 10:45 AM
To: Nathan Levenson; Mark Wiernusz; David James
Subject: Contract
Attachments: DMG Contract for Staffing and Scheduling.docx

Hi, all! See attached contract. Let me know if you have any questions.

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
Louisiana Believes

Gerald Millet

From: Em Cooper
Sent: Friday, February 26, 2021 4:09 PM
To: 'Nathan Levenson'
Cc: Mark Wiernusz; David James
Subject: RE: initial thoughts

Nate, I am running into one issue that I need your help with. I am trying to draft the section on payments, but I need clarification on the dollar amounts and justification (e.g., \$X per training or per hour) for parts B and C. I have \$65,000 for part A because I knew that amount. Can you help with the other two? Also, how many payment do you want to accept?

Thanks!

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Friday, February 19, 2021 1:52 PM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: initial thoughts

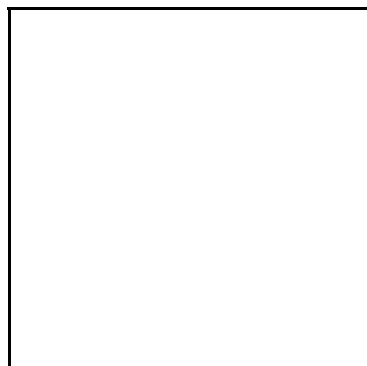
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Em, here is the combined proposal. Nothing changed other than merging the two. We did add that the add on support for interested districts is designed for up to ten participants per district. There is no limit to the number of participants for any virtual sessions.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupK12.com
www.dmgroupk12.com



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On Fri, Feb 19, 2021 at 1:21 PM Em Cooper <Em.Cooper@la.gov> wrote:

Perfect

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>

Sent: Friday, February 19, 2021 12:20 PM

To: Em Cooper <Em.Cooper@la.gov>

Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>

Subject: Re: initial thoughts

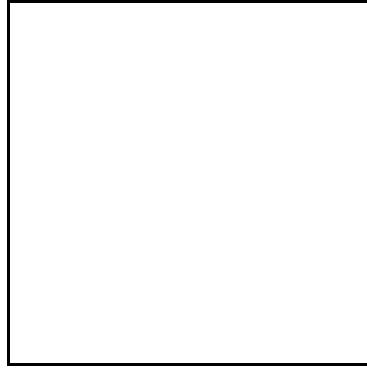
EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Hi Em. Mark is on vacation.I will get this to you later today.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupk12.com
www.dmgroupk12.com



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On Fri, Feb 19, 2021 at 12:44 PM Em Cooper <Em.Cooper@la.gov> wrote:

Mark, thanks for sending – it looks great. Would you mind sending me a proposal that includes the \$65,000 project? I'd like to try to get everything pushed through at once, so having just one contract instead of the two separate ones would help.

Also, for the \$2500 for each district, how many people does that include? Thanks.

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Mark Wiernusz <mwiernusz@dmgroupk12.com>

Sent: Friday, February 12, 2021 4:04 PM

To: Em Cooper <Em.Cooper@la.gov>

Cc: Nathan Levenson <nlevenson@dmgroupk12.com>; David James <djames@dmgroupk12.com>

Subject: Re: initial thoughts

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Hi Em,

I hope you are doing well and happy Friday!

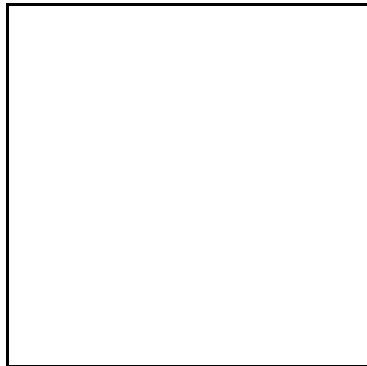
Attached please find the proposal outlining how DMGroup will continue to support LDOE starting on March 15th. This is based on all prior discussions on how to best structure this work to meet your needs.

Please review and let us know your thoughts. Do not hesitate to reach out to me should you have any questions or concerns. My cell phone is 315-408-7652.

Thanks,

Mark Wiernusz

Managing Director
pronouns: he/him/his
P 617-453-3006
mwiernusz@dmgroupk12.com
www.dmgroupk12.com



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On Tue, Feb 9, 2021 at 8:44 AM Em Cooper <Em.Cooper@la.gov> wrote:

LDOE reviewed the proposal and agrees with the scope of work. District Management Group can begin work as outlined on the proposal dated 2/5/2021 for \$65,000. Please consider this email authorization to proceed.

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Monday, February 8, 2021 4:10 PM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: initial thoughts

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Em, this is very exciting and I appreciate the quick turnaround. Here are our next steps.

1. Can you send me an authorization email, something along the lines of:

LDOE is pleased to confirm that District Management Group can begin work as outlined on the proposal dated 2/5/2021 for \$65,000. Please consider this email authorization to proceed.

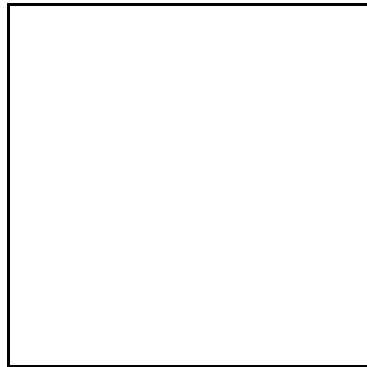
2. We will reach out tomorrow to set up a time to connect and map out next steps. Can you share who will be the key participants/reviewers of the guidance document.

Onward!!!

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupK12.com
www.dmgroupk12.com



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On Mon, Feb 8, 2021 at 4:59 PM Em Cooper <Em.Cooper@la.gov> wrote:

Nate, I talked with our contract team, and we can begin work here. Thanks for sending this so quickly. Let me know how you want to move forward with getting this started. Thanks.

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Friday, February 5, 2021 8:11 AM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: initial thoughts

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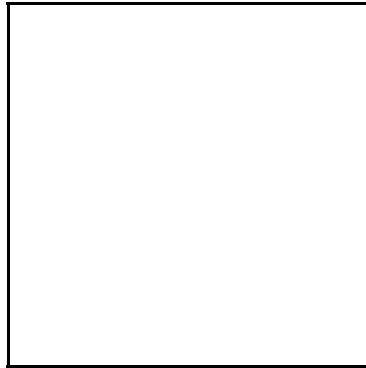
Em, On behalf of District Management Group, I'm pleased to share this proposal with you. We look forward to continuing the partnership.

Please let us know if you have any questions or concerns.

Nate

Nathan Levenson

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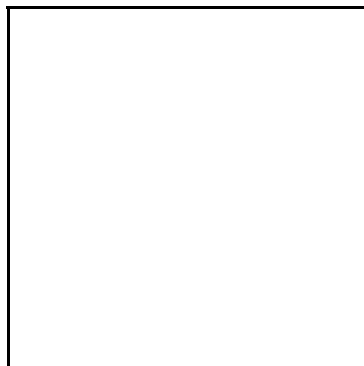
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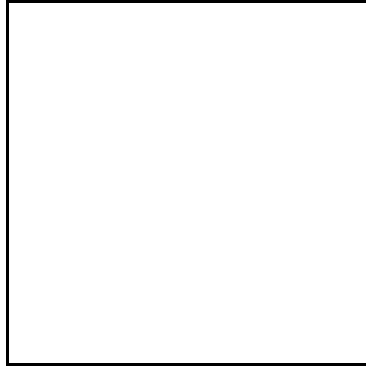
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To: Em Cooper
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Subject: Re: initial thoughts
Attachments: LDOE_DMG_Implementing Learning Loss Strategies_2021.02.19 combined.pdf

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Em, here is the combined proposal. Nothing changed other than merging the two. We did add that the add on support for interested districts is designed for up to ten participants per district. There is no limit to the number of participants for any virtual sessions.

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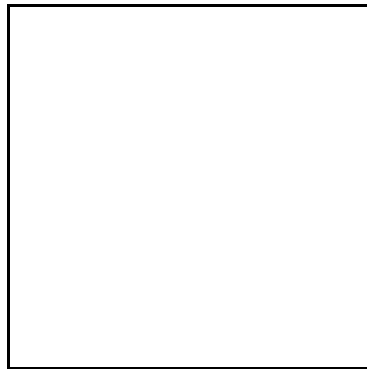
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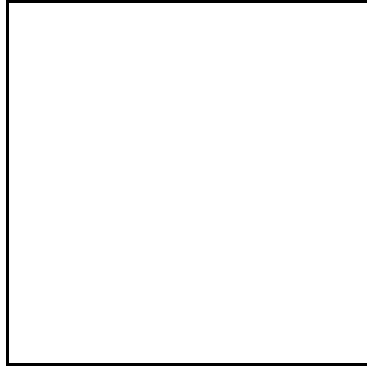
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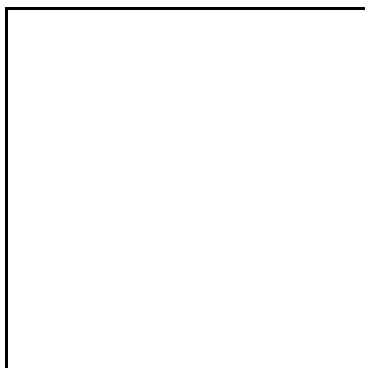
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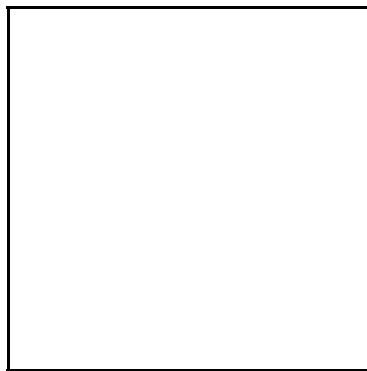
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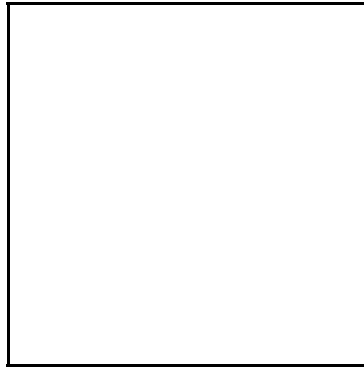
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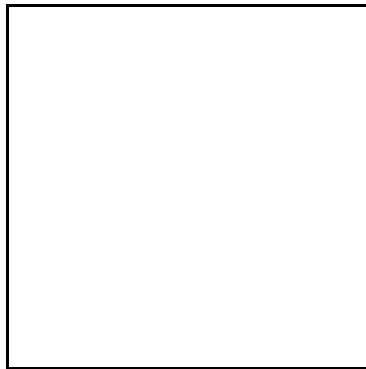
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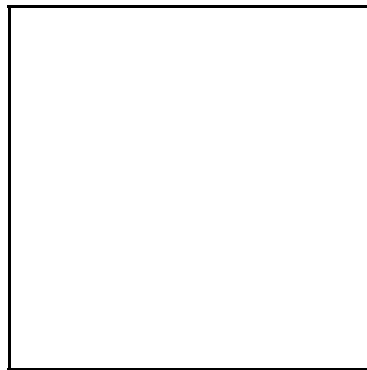
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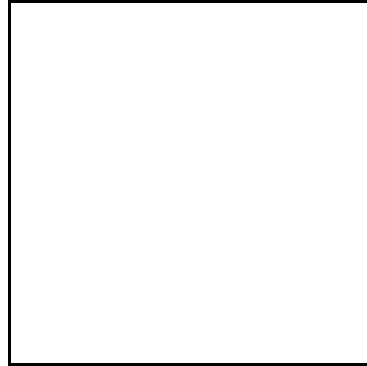
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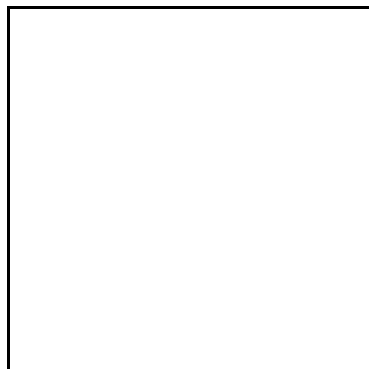
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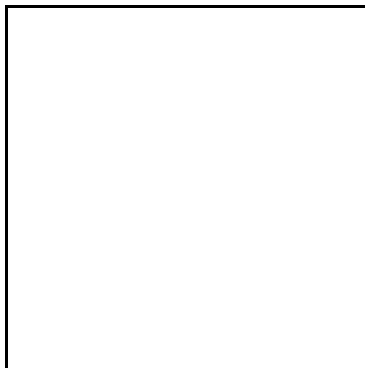
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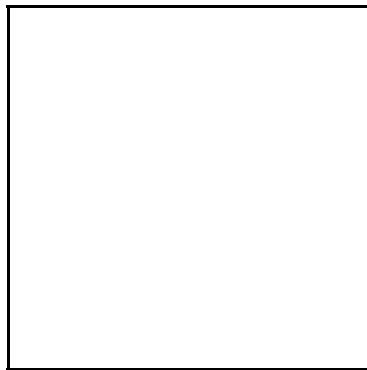
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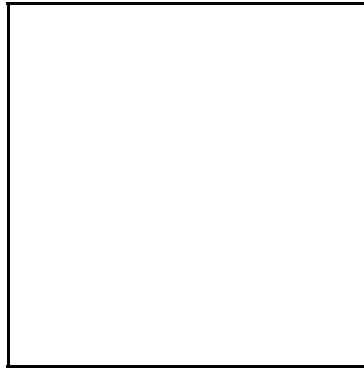
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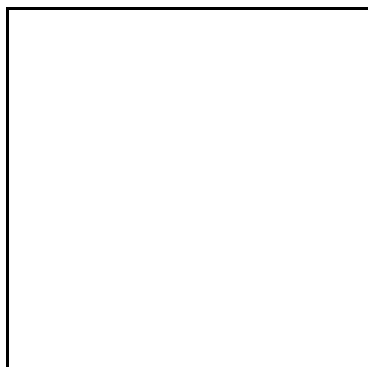
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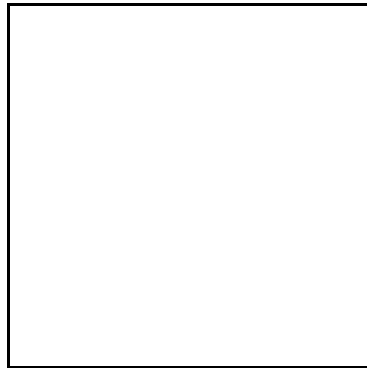
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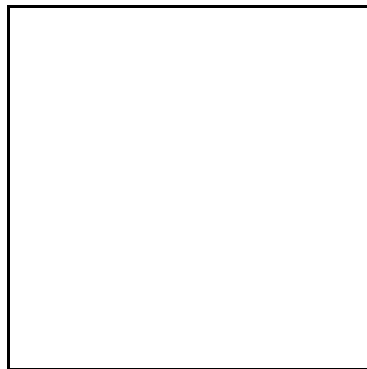
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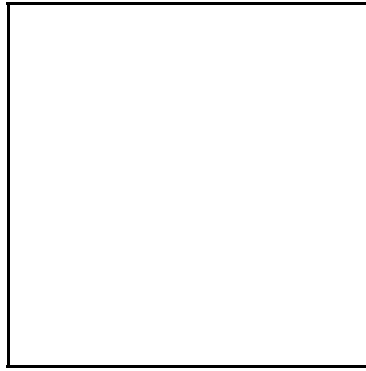
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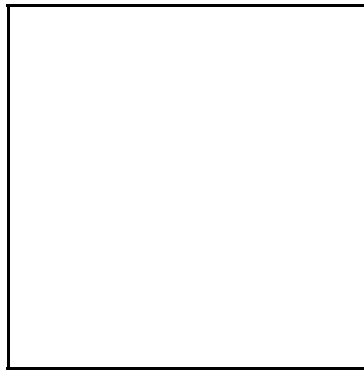
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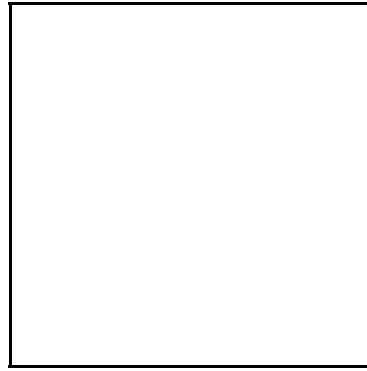
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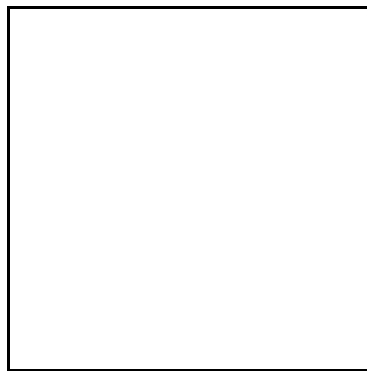
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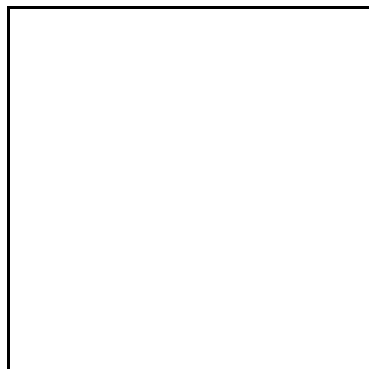
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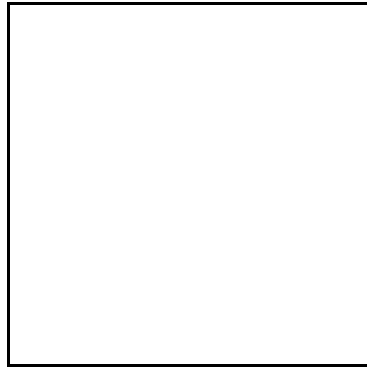
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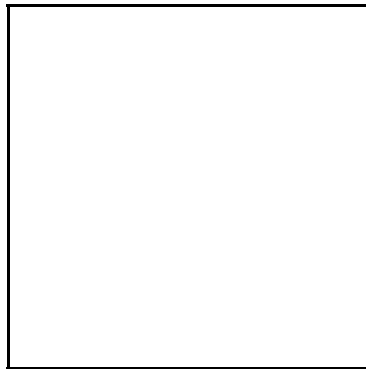
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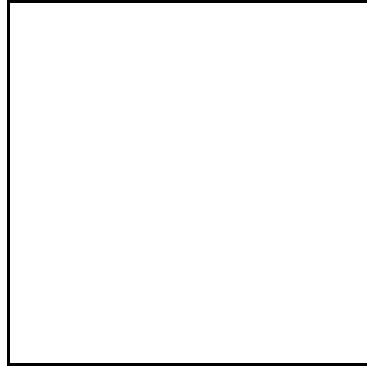
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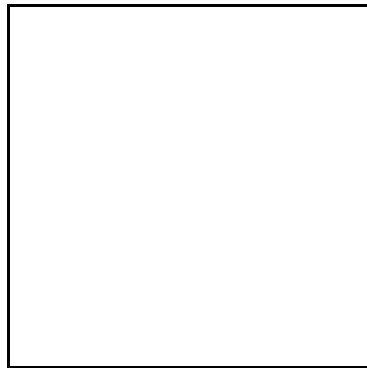
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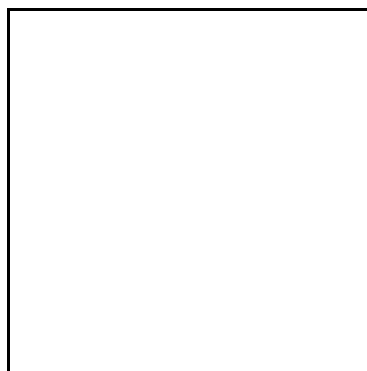
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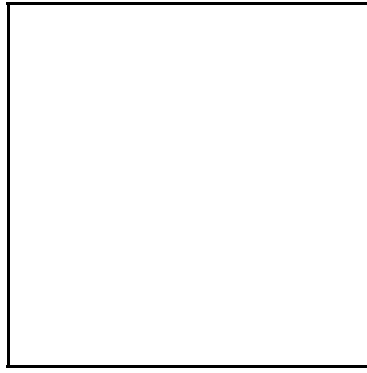
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Virus-free. www.avg.com

Gerald Millet

From: Em Cooper
Sent: Friday, February 12, 2021 8:08 AM
To: 'Nathan Levenson'
Subject: RE: initial thoughts

Nate, sorry for the last minute ask, but can you send the SOW in these ways (you may have already done this)? I may need some different versions, but this will help me move this process faster. Thanks.

1. The \$65,000 you sent earlier + this new one
2. Just the new SOW as a per school system cost

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
Louisiana Believes

From: Em Cooper
Sent: Friday, February 5, 2021 2:27 PM
To: 'Nathan Levenson' <nlevenson@dmgroupk12.com>
Subject: RE: initial thoughts

Thanks

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
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From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Friday, February 5, 2021 2:26 PM
To: Em Cooper <Em.Cooper@la.gov>
Subject: Re: initial thoughts

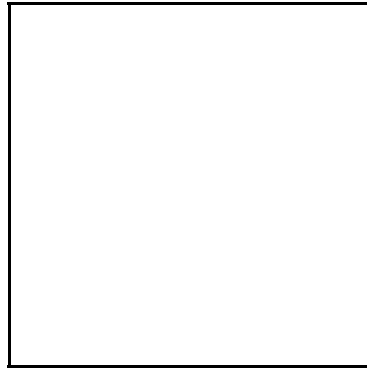
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Em, we are still scoping the work, which in turn determines the cost. My best guesstimate right now is \$500,000 to \$700,000 for the work during 2021.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupk12.com
www.dmgroupk12.com



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On Fri, Feb 5, 2021 at 1:03 PM Em Cooper <Em.Cooper@la.gov> wrote:

Thank you! Do you have a price range for that work? The price matters as far as which direction this will need to go through state agencies, so if you have one that would be helpful. If not, I can wait until later next week. Just wanted to get things rolling as quickly as possible. Thanks for your help.

Em LeBlanc Cooper

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From: Nathan Levenson <nlevenson@dmgroupk12.com>

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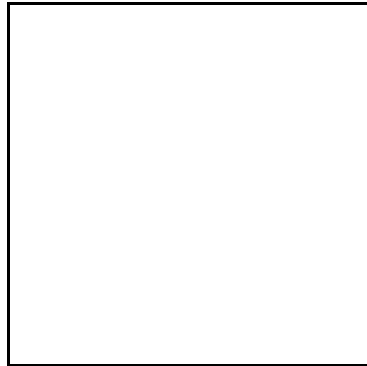
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yes, towards the end of the week.

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On Fri, Feb 5, 2021 at 12:47 PM Em Cooper <Em.Cooper@la.gov> wrote:

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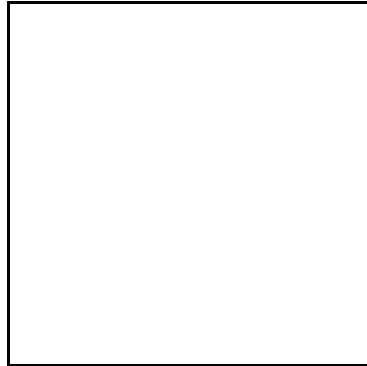
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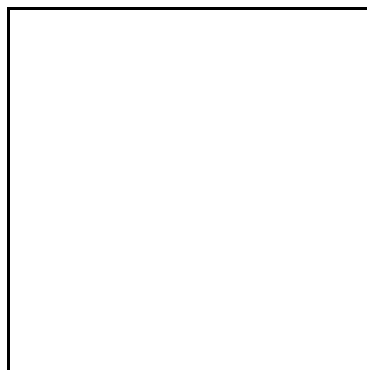
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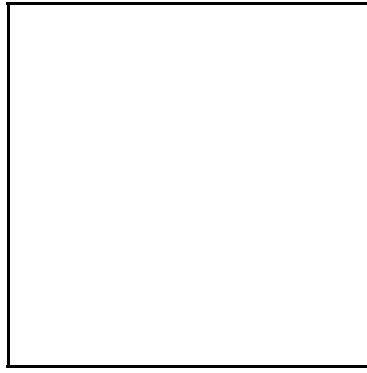
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Thanks Nate

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Great, will send an invite. See you then.
Nate

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**District
Management
Group**

Helping Schools and
Students Thrive

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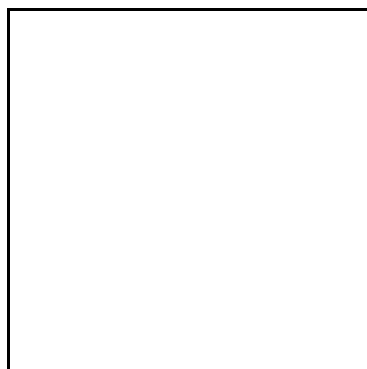
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Are you free to connect today at 2:00 CST, 3:00 EST to talk first steps?

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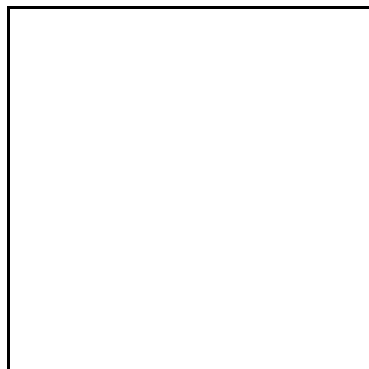
2. We will reach out tomorrow to set up a time to connect and map out next steps. Can you share who will be the key participants/reviewers of the guidance document.

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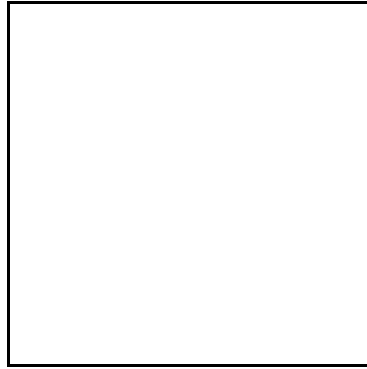
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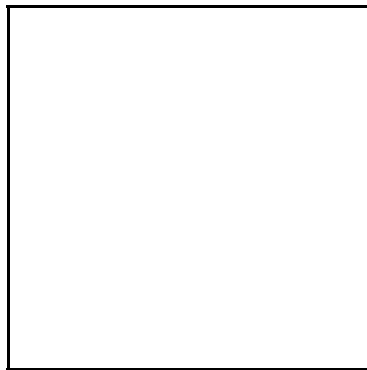
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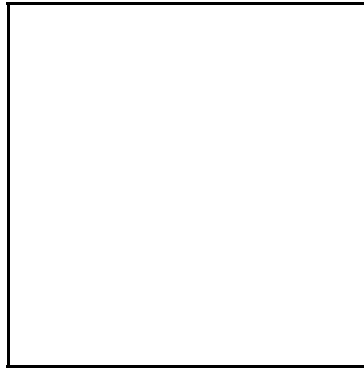
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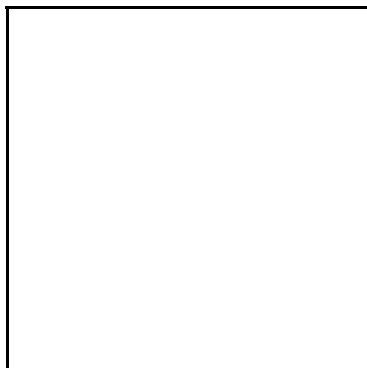
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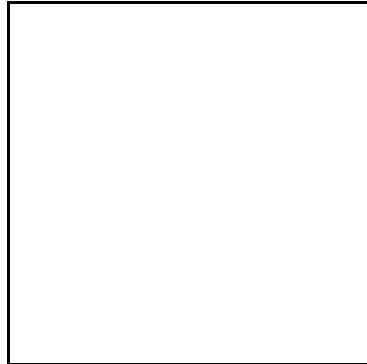
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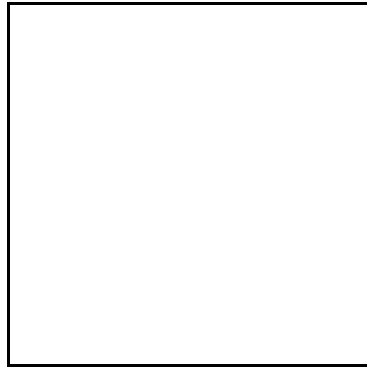
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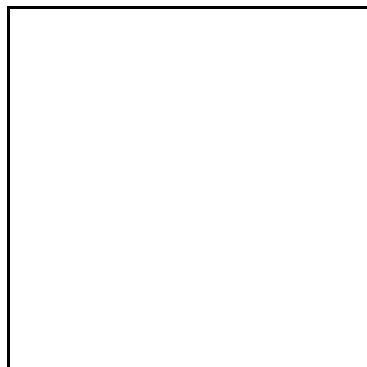
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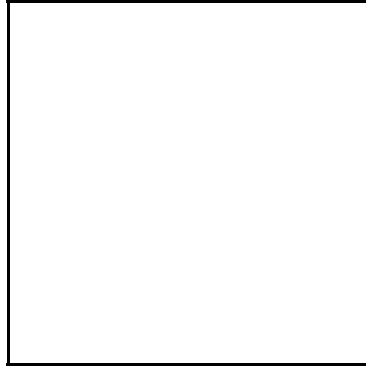
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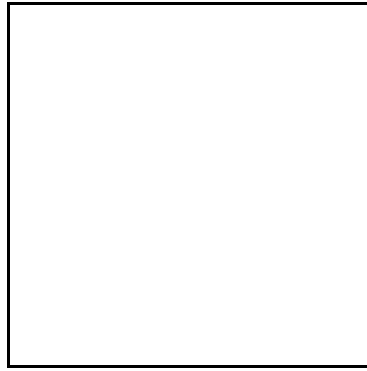
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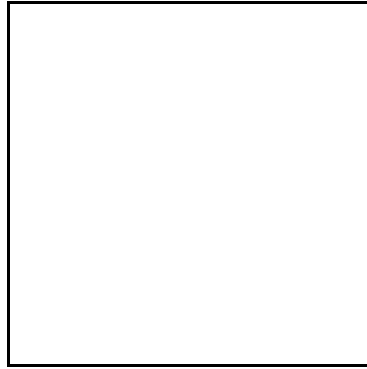
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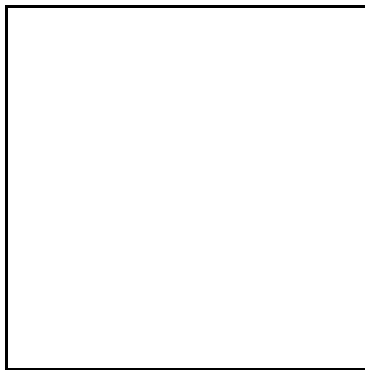
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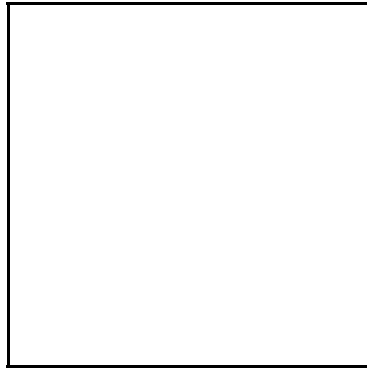
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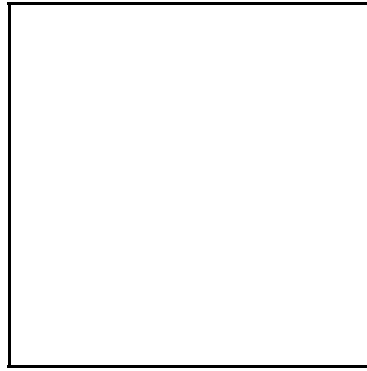
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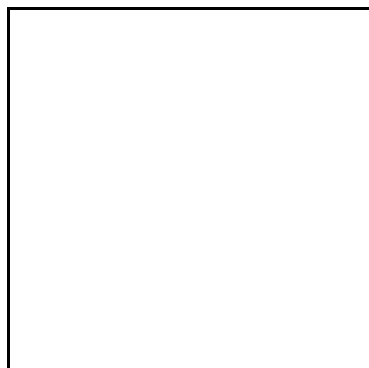
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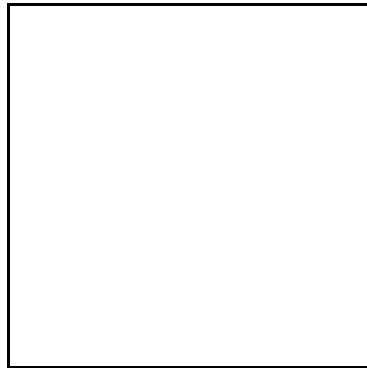
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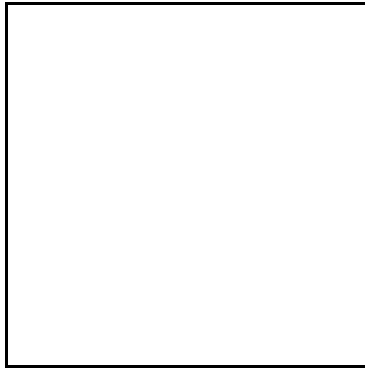
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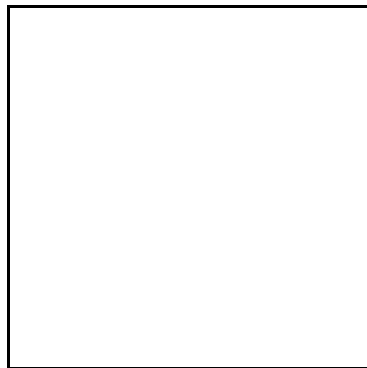
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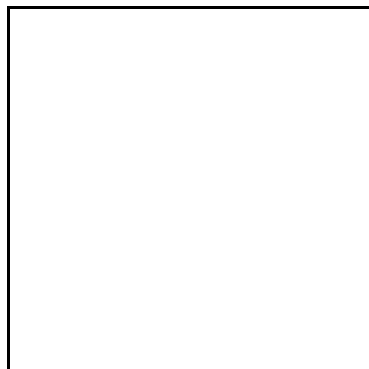
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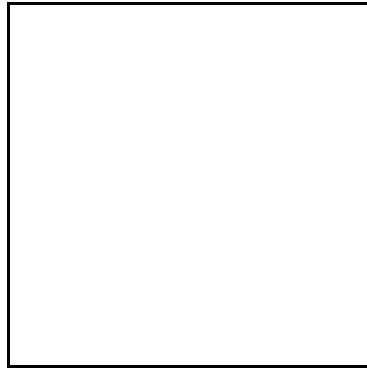
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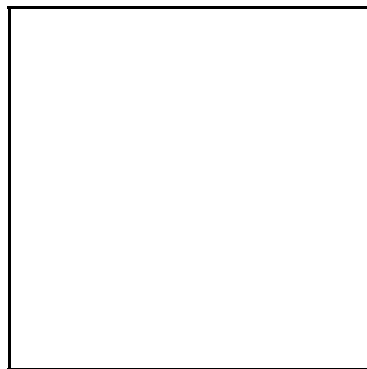
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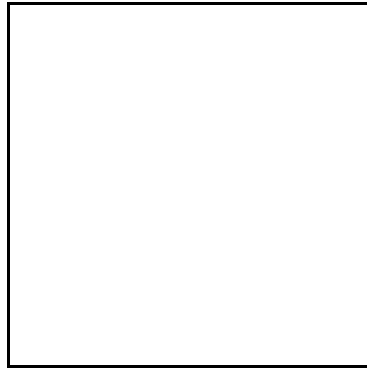
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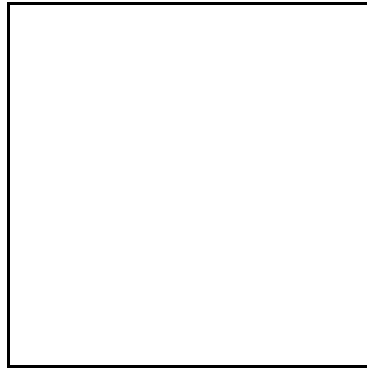
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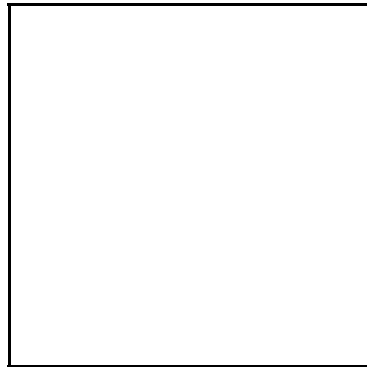
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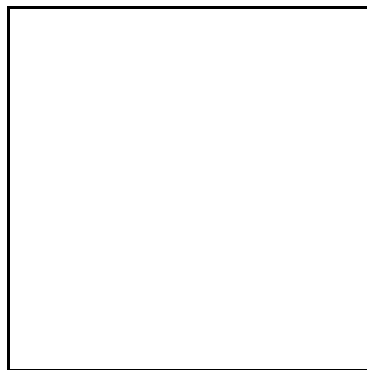
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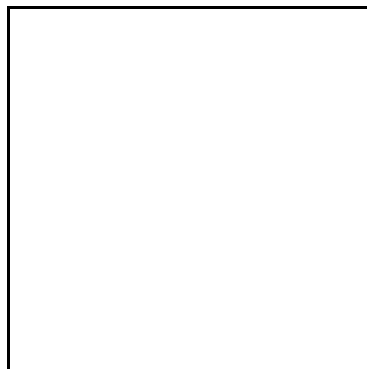
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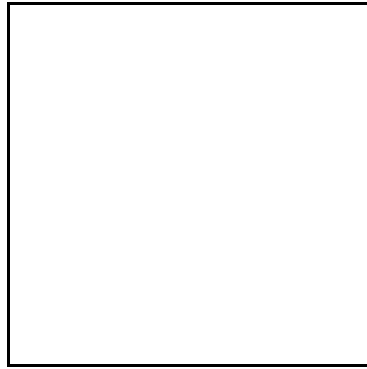
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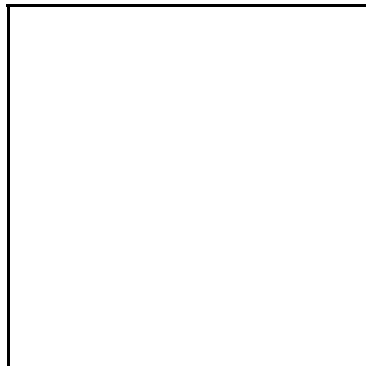
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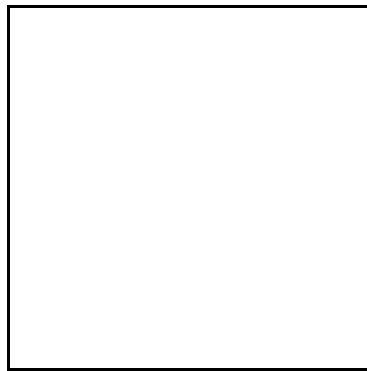
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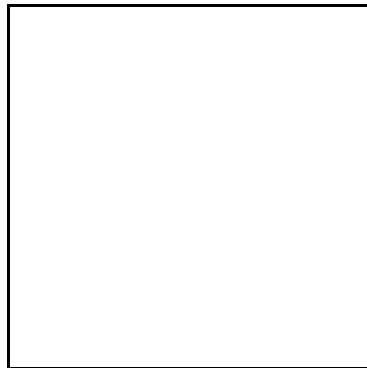
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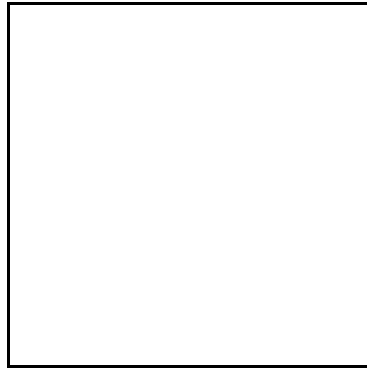
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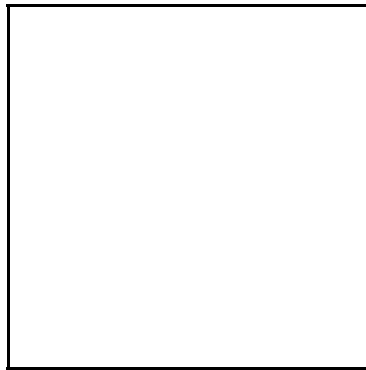
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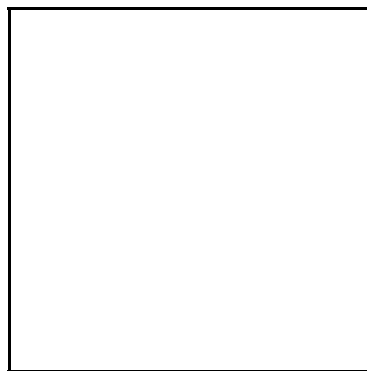
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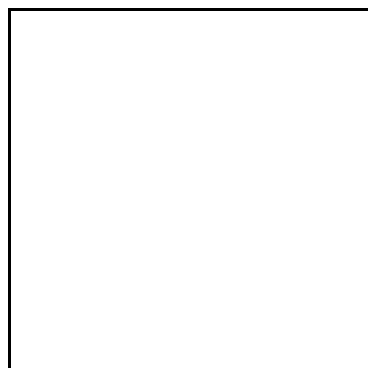
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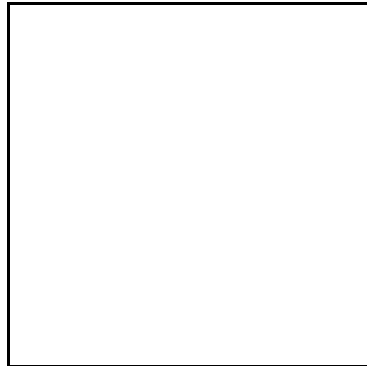
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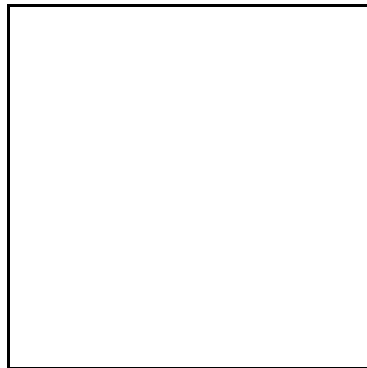
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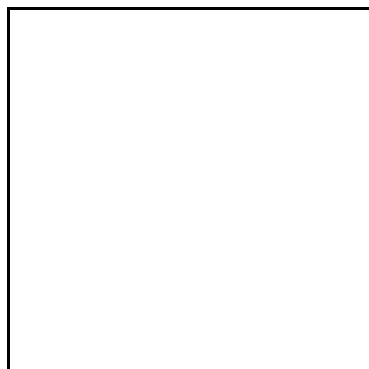
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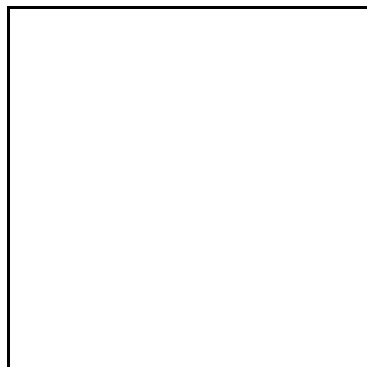
1. Cost would be \$65,000.
2. Proposal will come on Monday 2/8.
3. We would need written (email) authorization to start work by Wednesday 2/10.

We are excited to continue the partnership.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
nlevenson@dmgroupK12.com
www.dmgroupk12.com



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On Thu, Jan 28, 2021 at 4:57 PM Em Cooper <Em.Cooper@la.gov> wrote:

Will setup time. Thanks so much!

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>

Sent: Wednesday, January 27, 2021 2:19 PM

To: Em Cooper <Em.Cooper@la.gov>

Subject: initial thoughts

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Em, I was so excited to learn of your plans to provide statewide support for diverse learners and COVID recovery.

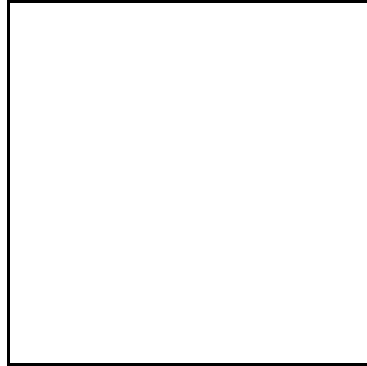
I have drafted an outline of what this could look like. It is modeled off of similar projects we have done in Vermont, Minnesota, Massachusetts and Rhode Island. It also addresses most of the recommendations we are making to the office of diverse learners. This work plan covers both.

Can we connect for 30 minutes soon to get your initial reaction before we add more details. My availability is here: <https://doodle.com/mm/79882257/book-a-time-2>

Thanks Nate

Nathan Levenson

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Gerald Millet

From: Em Cooper
Sent: Friday, February 5, 2021 11:47 AM
To: 'Nathan Levenson'
Cc: Mark Wiernusz; David James
Subject: RE: initial thoughts

Thanks, Nate. Will the larger project's proposal still be sent next week?

Em LeBlanc Cooper
Executive Director of Academic Strategy
Louisiana Department of Education
1201 N. Third Street
Baton Rouge, LA 70802
Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Friday, February 5, 2021 8:11 AM
To: Em Cooper <Em.Cooper@la.gov>
Cc: Mark Wiernusz <mwiernusz@dmgroupk12.com>; David James <djames@dmgroupk12.com>
Subject: Re: initial thoughts

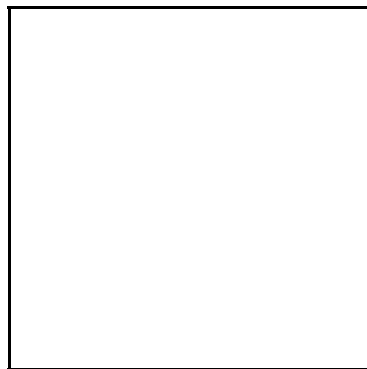
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Em, On behalf of District Management Group, I'm pleased to share this proposal with you. We look forward to continuing the partnership.
Please let us know if you have any questions or concerns.

Nate

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On Wed, Feb 3, 2021 at 5:35 PM Em Cooper <Em.Cooper@la.gov> wrote:

Thanks. I am working on the best way to do this and will let you know once I get the rest from you Monday. I have ideas!

Em LeBlanc Cooper

Executive Director of Academic Strategy

Louisiana Department of Education

1201 N. Third Street

Baton Rouge, LA 70802

Louisiana Believes

From: Nathan Levenson <nlevenson@dmgroupk12.com>

Sent: Wednesday, February 3, 2021 4:16 PM

To: Em Cooper <Em.Cooper@la.gov>

Subject: Re: initial thoughts

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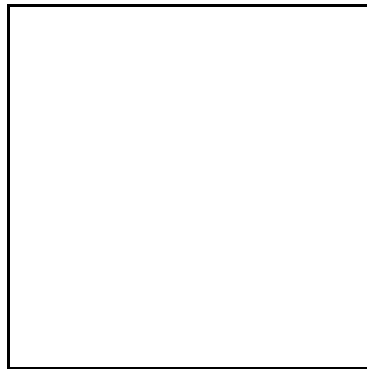
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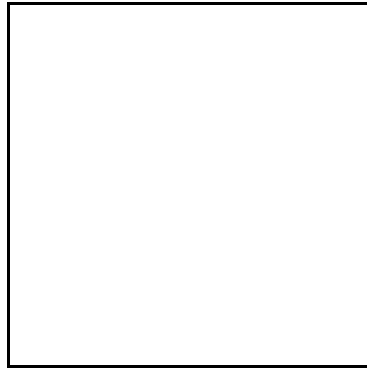
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Gerald Millet

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Friday, February 5, 2021 8:11 AM
To: Em Cooper
Cc: Mark Wiernusz; David James
Subject: Re: initial thoughts
Attachments: DMGroup LDOE Learning Loss Support 2021.02.05 final.pdf

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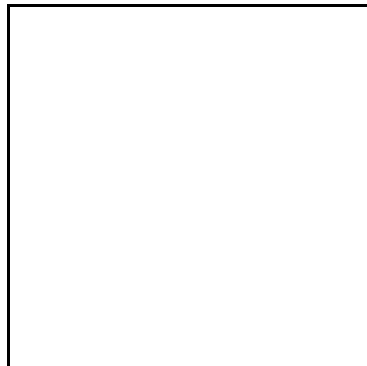
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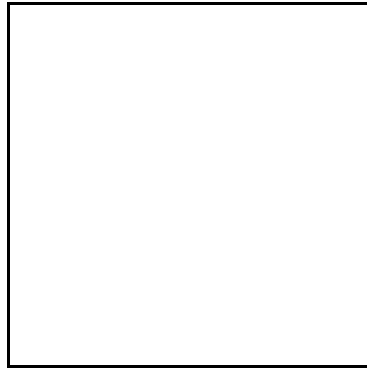
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Gerald Millet

From: Zachary Mills <zmills@dmgroupk12.com>
Sent: Wednesday, November 11, 2020 10:07 AM
To: Elise Alexander (DOE)
Cc: Kelli Peterson
Subject: Re: Signed DMGroup Contract with LDOE
Attachments: David James Bio.pdf; Mark Wiernusz Bio.pdf; Nate Levenson Bio.pdf; Declaration of Obligation Form-Signed-2020-11-10.pdf; Authorized to Sign-DMGroup-2020-11-11.pdf; DMGroup Disclosure of Ownership.pdf; 12. Request for Taxpayer Identification Number and Certification W-9.pdf; DMGroup W-9 Form.pdf

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Hi Elise,

I have included:

Documents to email to elise.alexander2@la.gov ASAP:

- Resumes for all staff
- Signature of Authority or Board Resolution (sample attached)
- Disclosure of Ownership
- Declaration of Contractor Obligation Form (attached)
- Vendor Profile Data Form (instructions attached)

Other information to email to elise.alexander2@la.gov ASAP:

- Federal Tax ID Number - **20-0627475**
- Louisiana Department of Revenue Number - **2069671-001-601**
- Louisiana Vendor Number (after completing OSRAP Vendor Enrollment process detailed below)

The only thing I don't have yet is the Louisiana Vendor Number. I made sure to register, but I haven't gotten the confirmation email yet. I'll send that over asap once I receive it. Can you please check the documents and information and let me know if you need anything else besides the LVN?

Best,
Zach

--

[Have you heard about DMGroup's Secondary Scheduling Institute?](#)

Zachary Mills

Executive Assistant
P 617-861-4567 C 978-210-8890
zmills@dmgroupk12.com
www.dmgroupk12.com



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On Tue, Nov 10, 2020 at 9:29 AM Elise Alexander (DOE) <Elise.Alexander2@la.gov> wrote:

Hi Zach,

Tomorrow or even the end of the week is just fine. After we receive all contract documents, the contract package is signed by LDOE staff and then approved by the State's finance team and Office of State Procurement. Given that we have the signed contract back from DMGroup, we can certainly begin contract work as scheduled even if we are waiting on other paperwork and/or the LDOE's internal processing to finalize. Let me know if you have any further questions!

Thanks,

Elise

From: Zachary Mills <zmills@dmgroupk12.com>
Sent: Tuesday, November 10, 2020 8:21 AM
To: Elise Alexander (DOE) <Elise.Alexander2@la.gov>
Cc: Kelli Peterson <Kelli.Peterson@LA.GOV>
Subject: Re: Signed DMGroup Contract with LDOE

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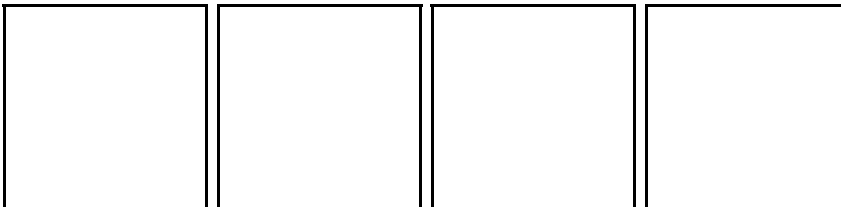
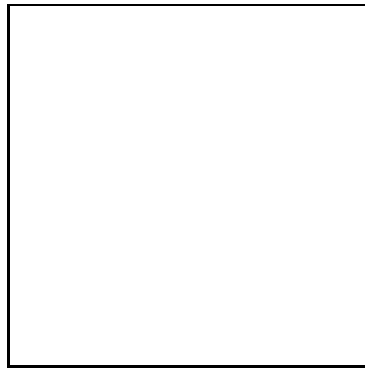
Quick question, could you please let me know the process and timing of getting the contract signed on your end?

I'm collaborating in house to make sure we get all the documents and information you need, I'm hoping to get them back to you by the end of the day today, although it may be tomorrow if that's all right!

Best,
Zach

Zachary Mills

Executive Assistant
P 617-861-4567 C 978-210-8890
zmills@dmgroupK12.com
www.dmgroupk12.com



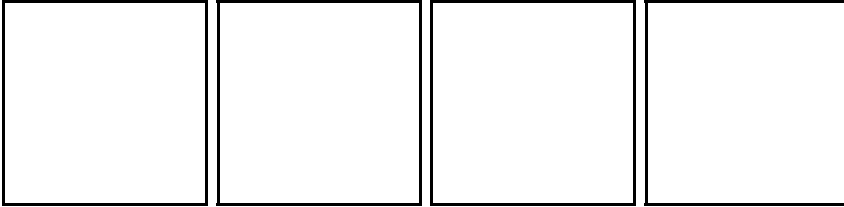
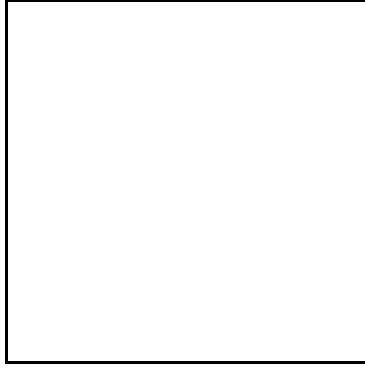
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On Tue, Nov 10, 2020 at 9:19 AM Zachary Mills <zmills@dmgroupk12.com> wrote:

Thank you so much! I'll be in touch later today!

Zachary Mills

Executive Assistant
P 617-861-4567 C 978-210-8890
zmills@dmgroupk12.com
www.dmgroupk12.com



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On Tue, Nov 10, 2020 at 9:09 AM Elise Alexander (DOE) <Elise.Alexander2@la.gov> wrote:

Good Morning,

Thank you for sending the signed contract. The three files are attached. We appreciate the quick turnaround here!

Best,

Elise

From: Zachary Mills <zmills@dmgroupk12.com>
Sent: Monday, November 9, 2020 4:15 PM
To: Elise Alexander (DOE) <Elise.Alexander2@la.gov>
Cc: Nathan Levenson <nlevenson@dmgroupk12.com>; Kelli Peterson <Kelli.Peterson@LA.GOV>
Subject: Signed DMGroup Contract with LDOE

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Good afternoon,

I have attached the signed contract as requested. I will be mailing a hard copy to you per your instructions in the email you sent to Nate.

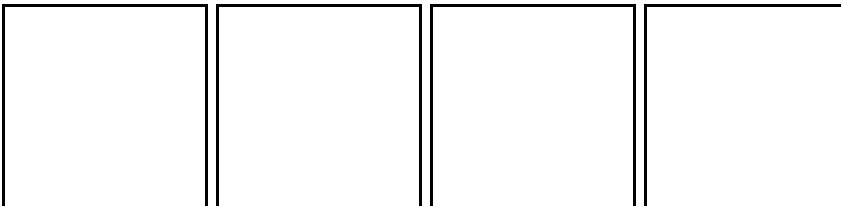
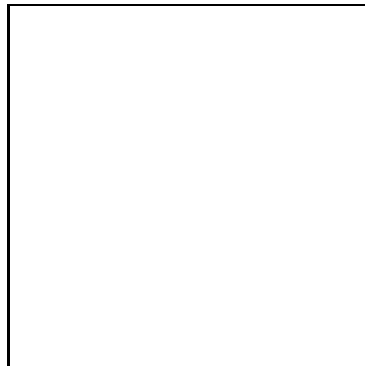
I will also be sending you all of the additional documents and information that you need tomorrow. Can you please send me the files that I've listed below?

- Signature of Authority or Board Resolution (sample attached)
- Declaration of Contractor Obligation Form (attached)
- Vendor Profile Data Form (instructions attached)

Best,
Zach

Zachary Mills

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Gerald Millet

From: Nathan Levenson <nlevenson@dmgroupk12.com>
Sent: Monday, November 2, 2020 1:29 PM
To: Kelli Peterson
Subject: Re: Almost There
Attachments: DMGroup-LDE Proposal-Strategic Planning Support for Students with Special Needs-2020-11 2 Final.pdf

Follow Up Flag: Flag for follow up
Flag Status: Completed

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Dr. Peterson, here is the updated proposal. Let me know if you need anything else.

Nate

Nathan Levenson

Managing Director
P 617-453-2580
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On Mon, Nov 2, 2020 at 1:31 PM Kelli Peterson <Kelli.Peterson@la.gov> wrote:

Good Afternoon Mr. Levenson,

I have one more area I need to request an adjustment be made:

On Page 4 of the proposal, we need to remove the highlighted word below:

1. Chronic teacher shortages, especially for special education teachers.

Thank You! Once updated, please send back to me!

Kelli R. Peterson, Ed.D.
Assistant Superintendent of Equity, Inclusion and Opportunities
Louisiana Department of Education
1201 North Third Street
Baton Rouge, LA 70802
225.241.5463
www.louisianabelieves.com

Gerald Millet

From: Zachary Mills <zmills@dmgroupk12.com>
Sent: Thursday, October 29, 2020 11:51 AM
To: Kelli Peterson
Cc: Nathan Levenson
Subject: Revised DMGroup Proposal
Attachments: DMGroup-LDE Proposal-Strategic Planning Support for Students with Special Needs-2020-10-29 Final.pdf

EXTERNAL EMAIL: Please do not click on links or attachments unless you know the content is safe.

Hello Dr. Peterson,

I hope you're doing well today. On behalf of Nate, I wanted to share this revised proposal with you. If there are any other changes or revisions you need, please let me know.

Best,
Zach

Zachary Mills

Executive Assistant
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Gerald Millet

From: Nathan Levenson <nlevenson@dmgrouk12.com>
Sent: Tuesday, October 13, 2020 11:39 AM
To: Kelli Peterson
Cc: Zachary Mills
Subject: DMGroup/LDE Proposal - Creating a Plan to Support Struggling Students
Attachments: DMGroup-LDE-Support for Struggling Students Strategic Planning Proposal-2020-10-13 Final.pdf

Follow Up Flag: Flag for follow up
Flag Status: Completed

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Kelli,

It was a pleasure connecting with you last week. I hope you're holding up ok and are staying safe from hurricane Delta.

I'm pleased to share this proposal with you to support the Louisiana Department of Education in creating a comprehensive plan to better serve struggling students with and without special needs across the State. This work can begin immediately and be completed in 75 days and will directly address the challenges highlighted in Dr. Brumley's 100 day listening report.

I'd be pleased to jump on the line to continue the conversation about how we can support you in this crucial work. I'll have my colleague Zach reach out to you and find a time for us to connect.

Best,
Nate

Nathan Levenson

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